

AGENDA

1. Meeting will be **RECORDED**
2. Welcome/Roll Call/**Visitor Recognition**, *Bobbie Jones and Nichole Kellar*
3. **Public Comment**, *Bobbie Jones*
4. **Post Agenda In The Chat**, *Nichole Kellar*
5. **Consent Agenda**
 - a. **Policies Update: WIOA Eligibility Policy Update**
 - b. **Fiscal Oversight and Reporting**
 - c. **Minutes: March 11, 2022 and April 18, 2022**
 - d. Random Sample Audit Request PASSED: Provided source documentation for random sample draw testing
6. Review of Previous Action Items: *Lisa*
 - PY21 Outreach materials Approved \$30,000: Continuing to work on this spend
 - Title II Adult Education grant award: Reviews were completed to check for alignment with the local plan and sent back
 - PWDA Conference Summary: PFP Staff and the Board Chair attended as did Hope Lineman and Larry Fannie of the board. Sessions covered a wide variety of topics including data usage, apprenticeships, TANF
 - Title I contract: The Statement of Work is being constructed and we will have the contract for approval shortly
7. Committee Reports
8. **Fiscal Items, Diona Brick (Vote on Each Individually)**
 - a. **Fiscal Report, (Vote)**
 - b. Equus proposed budget for Title I (No vote)
 - c. Equus proposed budget for Operator (No vote)
 - i. PY 2021
 - ii. PY 2022
 - d. **Profit Margin On Title I Contract for PY22 Not To Exceed 8.5%, Lisa and Diona, (Vote)**
 - Cannot be above 10%
 - Previously held at 8.5%
 - e. Other Items of Note
9. **Continue to Exclude Operator Pay For Performance For PY22 Contract, Lisa and Diona (Vote)**
10. **Exclude Title I Pay For Performance For PY22, Lisa and Diona (Vote)**
11. **Approve the Title I Statement of Work for the PY22 Contract, Lisa (Vote)**
 - Allow Executive Director to Finalize the SOW
12. **Allow the ad hoc Statement of Work/Pay For Performance Committee to approve and apply to the contract the Operator Statement of Work for the Operator PY22 Contract, Lisa (Vote)**
 - Allow Executive Director to Finalize the SOW
13. **De-Obligating Funds, Lisa Miller, Diona Brick**
 - a. IP Manufacturing funds are have been de-obligated
 - b. Funds For National Emergency Grant Dislocated
 - These will likely be fully spent down
 - Two people entered employment recently through this

c. RRAA Money Update

- Approved modification
- Cannot spend on carpet, therefore won't need chair mats
- Received some caution about website spend
- Will have to de-obligate some of the funds that were in the modification

14. Membership Items, *Lisa Miller*

- Two Small Business Member Openings Being Explored With Erie
- Possible Change In One Small Business Designation
- Resignation of Hope Lineman, Higher Education, Clarion (required category)
- Optional Category: Youth, Junior Achievement, Erin Sekerak Term Ending June 30
- Discussion About Membership Plan For 2024 Terms Ending

15. Update on In School Youth Plan, *Julie Price*

16. Proposed Meeting Schedule For PY22, *Nichole Kellar, Vote*

17. Ad hoc Group Re: Education, Business and HPO, *Carrie Symes*

- Update: Educator meeting was April 29
- Meeting after that will be for businesses, talking to Chambers and Business Solutions
- Draft HPO List, Summary of HPO changes

18. Workforce Development Discussion Item: Data Point Definitions and Reports, *Lisa*

19. Monitoring Review

- Q3 Title I Files, *Julie*
- Title I Q3 SOW and Pay FP Performance Summary, *Lisa*
- Operator Q3 Operator Summary, *Lisa*
- Quarterly Reports: Standing item (no new report received at this time)

20. New Partner MOU coming

- Revised MOU Signatures Nearly Complete
- Updated IFA/Operator Budget At The State For Approval
- Once It Is Returned, The Approved New MOU Will Go Out To Partners For Signatures

21. Common Measures Review, 50%, *Julie Price*

22. Other Business

- HPO: See Carrie For Petition Process
- SOFI
- Prevailing wage
- Mobile service delivery evaluation coming
- Business services monitoring coming: KPMG

23. Executive Session As Needed

24. Adjourn

ITEMS IN BOLD REQUIRE A VOTE

Resources: Acronym List • Conflict of Interest Info • Abstention/Conflict of Interest Form • ETPL • HPO
Attendance • NWP Job Connect Staff Report • Operator • Rapid Response • Title I
Most Recent Common Measures Performance Report • Revised IFA

Next Board Meeting: Friday, July 8, 2022